

ADDENDUM NUMBER ONE
TO
JPL REQUEST FOR PROPOSAL (RFP) NUMBER SCO-552785
FOR
FACILITIES MAINTENANCE AND OPERATIONS SERVICES AT JPL
SEPTEMBER 9, 2002

Except as specifically modified herein, this RFP remains unchanged.

Proposers are reminded that receipt of this Addendum must be acknowledged on Attachment A-1 to the RFP

1. The following corrections are made to the web site links:

Attachment 4 is retitled "Transition Plan for Maintenance & Operations Services at JPL (CONTRACTOR SUBMITTED DOCUMENT)."

Attachment 5 is retitled "Operation Procedures Plan for Maintenance & Operations Services at JPL (CONTRACTOR SUBMITTED DOCUMENT)."

Attachment 6 is retitled "Energy Conservation and Management Plan for Maintenance & Operations Services at JPL (CONTRACTOR SUBMITTED DOCUMENT)"

Attachment 10 is retitled "Initial Annual Work Plan (CONTRACTOR SUBMITTED DOCUMENT)."

Appendix 15.7.1 is retitled "Indoor Plants."

Appendix 15.13.1 is retitled "Infrared Testing Points."

Appendix 29.1, "CENTER ENERGY EFFICIENCY AND WATER CONSERVATION FIVE- YEAR PLAN, dated 08/07/02," is posted and a Link established.

The Appendix under Attachment 36 is relabeled Appendix 36.1 (it was incorrectly labeled Appendix 35.1).

Miscellaneous formatting errors (strikeout type, colored type, etc.) have been corrected in various Attachments and Appendices. These corrections are not individually reported because none of them change any material aspect of the RFP.

2. All proposers are advised that Attachments and Appendices with a .dwg suffix can be opened by right clicking on the target item. This will enable a pop-up box which will state "Save Link as..." (in Netscape), or "Save Target as..." (in Internet Explorer). Proposers can then save the .dwg item to a hard drive or other media. AutoCAD, Version 13.0 or later, is required to properly open a .dwg item.

Proposers who do not have AutoCAD or otherwise cannot open a .dwg item can arrange to view the hard copies of these items by contacting Steve Ogle (818-354-6405) or Margo Kuhn (818-354-5722) during regular business hours.

3. The following information is provided pursuant to the upcoming site visit, scheduled for September 24th, 2002:
 - A. Each Proposer may bring up to six participants. Proposer contingents may include subcontracting partner representatives; however, subcontractors will be counted as part of the proposer's contingent.
 - B. In order to minimize delays on the day of the site visit, all proposers are requested to provide the following information by September 17th, 2002:
 - Name and citizenship of each participant.
 - Appropriate identification information, including but not necessarily limited to passport information, for any non-U.S. citizens.
 - Preferences, if any, with respect to which buildings/sites should be visited. JPL will, to the extent possible, tailor the site visit to accommodate participant requests.
 - Preference, if any, as to whether the site visit should be extended through September 25th. JPL has planned to hold the site visit on September 24th, but is prepared, depending on proposer interest, to expend the visitation time through September 25th if necessary.
 - C. The site visit will start promptly at 8:00 A.M. on Tuesday, September 24th, 2002. All participants are requested to meet at the JPL Visitor Control Center, JPL Building 249. All participants are reminded to bring appropriate identification (Driver's license for U.S. Citizens; Green Cards for Naturalized U.S. Citizens; Passport Information for non-U.S. Citizens) with them to JPL on the day of the visit.
 - D. This will be a walking tour. Wear comfortable clothes and shoes!
 - E. Questions will not be answered on the tour. Participants are requested to write down any questions and submit them to the JPL Staff. Answers to questions will be provided via a formal addendum to the RFP.
4. The following protocol is established for RFP Addenda:
 - A. Addenda will be published not more frequently than once per week, on Thursday Morning on the RFP web site, and via the established email list.
 - B. Should there be no need for an addendum in a particular week, a negative notification will be sent to the established email list by Thursday morning of a particular week. *It is not necessary to acknowledge or respond to this notification.*
 - C. RFP Addenda will be the only means that JPL will use to convey answers to questions raised by proposers during the proposal preparation period.